

An aerial photograph of a large body of water, likely a bay or harbor, with a small island in the center. The water is a deep blue, and the surrounding land is green with some buildings visible in the distance.

A Guide for using *MyStudyAbroad* system for students applying to HKUST for

An aerial photograph of the HKUST campus. The image shows a large, modern building complex with a central circular courtyard. The campus is surrounded by greenery and a large body of water in the background.

Undergraduate Inbound Exchange Program

Exchange in Regular Term (Fall / Spring / Fall & Spring)

Content	Page
MyStudyAbroad system	4-5
Stages in MyStudyAbroad system	6
Application Stage	7
Step 1: Seek nomination from home institution	8
Step 2: Login to MyStudyAbroad system	9-15
Step 3: Create your profile	16-18
Step 4: Review and complete your profile	19-22
Step 5: Begin your application	23-24
Step 6: Complete all requirements	25
About: “Save” and “Submit” buttons	26
About: Definition of a “Complete” application	27-30
About: Steps to withdraw your application	31-33

Table of Content

Content	Page
Post-Decision Stage	34
Step 1: View your admission decision	35-38
Step 2: Accept/Decline offer	39-44
Step 3: Complete post-decision requirements	45
Study Abroad Stage	46
Review emergency contact information	47-49
Returnee Stage	50
View your application records	51
Notes for Mobile Version	52-54

Bookmark system URL

The system URL is as follows. The system supports the entire cycle of your exchange experience, from the time you apply to the time you return. It is not only for submitting your application. As you will need to enter the system regularly, for your convenience, you are advised to bookmark this URL on your desktop or laptop.

<https://mystudyabroad.hkust.edu.hk>

Browser Requirements

- You must have JavaScript and pop-ups enabled.
- Your browser must have Cookies enabled.
- Microsoft Internet Explorer for Mac is not supported.

Check emails sent from system

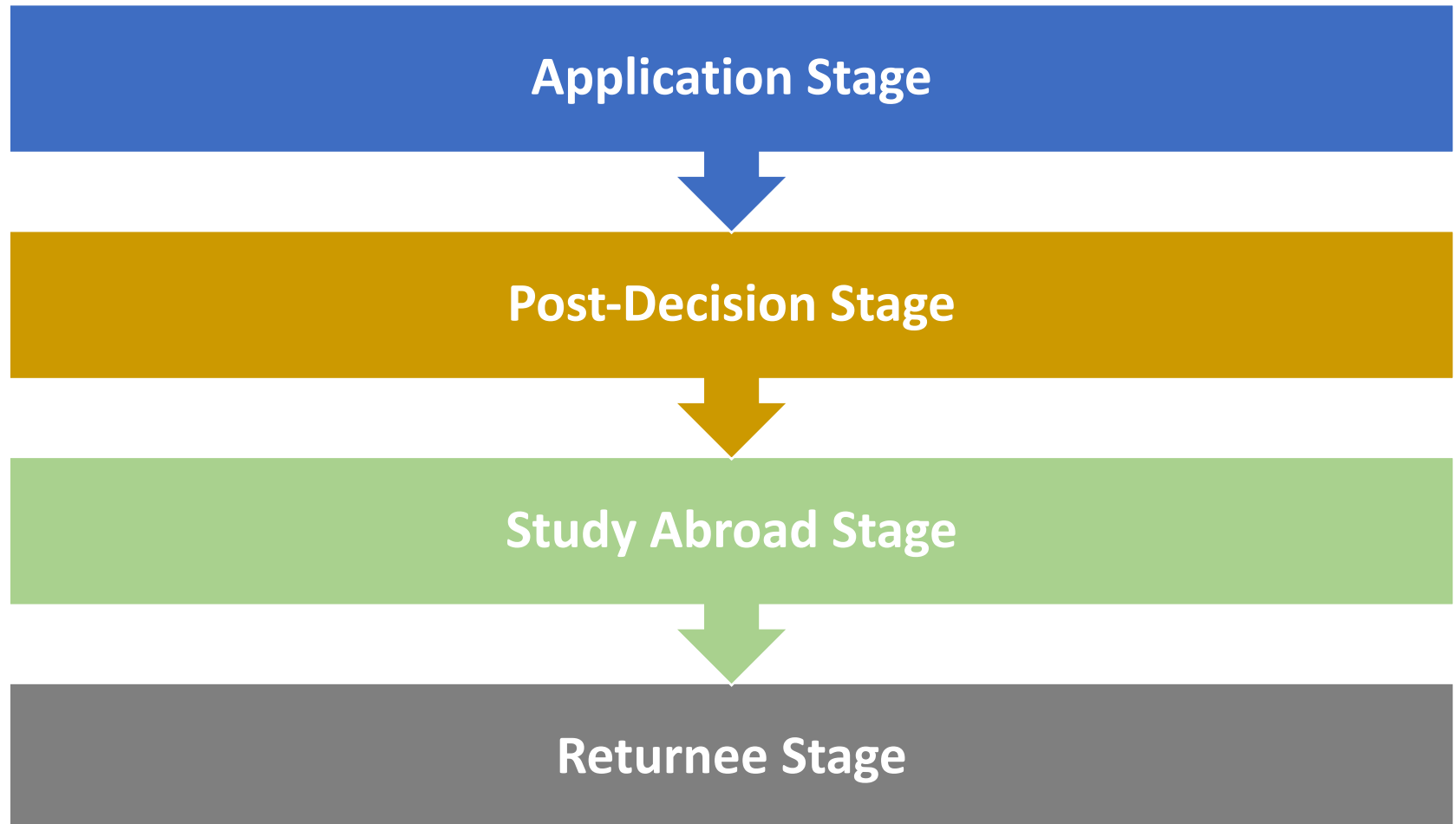
The system will send emails to you to notify you of important steps in your application. The notification email informing you to check your exchange offer is also sent by the system email. Therefore, it is crucial that you ensure you receive emails sent by the system. System-generated emails are sent by the below email address. Please ensure that your email box does not block this email account or puts these emails into your Junk Box.

no-reply@studyabroad.ust.hk

Do not reply to the above email account. Enquiries should be directed to the School. Contact information is available at:

<https://mystudyabroad.hkust.edu.hk/?go=enquiry>

Stages in *MyStudyAbroad* system



Application Stage

Step 1: Seek nomination from home institution

Eligibility

You are eligible to apply as an exchange student to HKUST only if:

- your home institution is a HKUST exchange partner through a formal exchange agreement, and
- you are nominated for the program by the exchange coordinator at your home institution

Seek nomination from home institution

You must seek nomination by your home institution before starting your application in **MyStudyAbroad** system. Please check with your home institution for the procedure, eligibility requirements and timeline. Normally, you should submit an application to your home institution, who would then forward their nominations to HKUST.

If HKUST accepts the nomination, you will be asked to start an application on **MyStudyAbroad** system at <https://mystudyabroad.hkust.edu.hk>.

Step 2: Login to *MyStudyAbroad* system

URL: <https://mystudyabroad.hkust.edu.hk>

Security : Login

Welcome to HKUST *MyStudyAbroad* system. To login, please enter your username and password. ×

HKUST Students / Staff Login:

HKUST Students and Staff: [Login here](#)

If you have any problem about using ITSC account, please contact cchelp@ust.hk.

If you are a new staff requiring log in access, please contact the coordinator in your School/Department/Office.

Inbound Students Login:

Username:

Password:

[Login](#)

[Forgot your password?](#)

For First-time Users:

After HKUST confirms your nomination with your home institution, please [click here](#) to generate your password.

✓ [Click here to generate a temporary password.](#)

Step 2: Login to *MyStudyAbroad* system

Security : Password Request / Reset

Welcome to HKUST *MyStudyAbroad* system. You can request or reset your password here. ×

Get Password for First-time Inbound Users

To apply for an inbound program on this system, you should first seek nomination from your home institution. After HKUST confirms the nomination, please submit your email address below to generate a temporary password. This is the email address that your home institution provides to HKUST. Student guides are available at the top menu bar.

Reset Password for Existing Inbound Users

Please submit your email address below to reset your password. You will receive an email with instructions on changing your password.

Username and Password for HKUST Students and Staff

HKUST students and staff should login to this system with your ITSC account. If you forgot your ITSC account password, please [click here](#) for assistance. If you are still having problems, please contact cchelp@ust.hk.

Get / Reset Password:

Email:

Get / Reset Password



Only nominated students will receive temporary password in this step. If you have not sought nomination from your home institution, you will not receive any email with temporary password.



Enter the email you provided to your home institution and click [Get / Reset Password](#). Your temporary password will be sent to this email shortly.

Step 2: Login to *MyStudyAbroad* system

Check your email box

You should receive an email sent by the system. Please do not reply this email.

HKUST MyStudyAbroad - Password Reset

Dear Student:

A password reset for your HKUST MyStudyAbroad login has been initiated. To complete the process, please access the system by visiting the below URL and entering the below temporary password. You should change your password after login.

User ID: [Email]
Temp Password: [Temporary password]

To access the system, visit the following URL:
<https://mystudyabroad.ust.hk/index.cfm?FuseAction=Security.Login>

✓ Your temporary password can be found here.

Temporary login information is only valid for 60 day(s). If you do not login within 60 day(s) of receiving this message, you will be asked to request a new temporary password.

Best regards,
HKUST MyStudyAbroad

This message was generated automatically. Do not reply to this message.

The temporary password is only valid for 60 day(s).

Step 2: Login to *MyStudyAbroad* system

Return to *MyStudyAbroad* system:

<https://mystudyabroad.hkust.edu.hk/index.cfm?FuseAction=Security.Login>

Security : User Identification Wizard: Step 1

In order to continue, you will need to be logged-in. This wizard will guide you through the steps of authentication. ×

Please indicate how you will be logging in:

☐ I have a HKUST ITSC account username and password.

☒ I have login credentials to this site that I received by email.

☒ Choose "I have login credentials to this site that I received by email."

Submit

Step 2: Login to *MyStudyAbroad* system

Security : Login (existing user)

Welcome to HKUST *MyStudyAbroad* system. To login, please enter your username and password. ✕

HKUST Students / Staff Login:

HKUST Students and Staff: [Login here](#)

If you have any problem about using ITSC account, please contact cchelp@ust.hk.

If you are a new staff requiring log in access, please contact the coordinator in your School/Department/Office.

Inbound Students Login:

Username:

Password:

Login

[Forgot your password?](#)

✓ Login here with the login credentials you received.

For First-time Users:

After HKUST confirms your nomination with your home institution, please [click here](#) to generate your password.

Step 2: Login to *MyStudyAbroad* system

Choose Security Questions

In the event that you forget your permanent password, you will need to answer security questions in order to have a password reset sent to your email address. Please select three questions and answers to be presented to you upon a password reset request. ×

Select Password Reset Security Questions

Question #1:

Select One:

Correct Response:

Question #2:

Select One:

Correct Response:

Question #3:

Select One:

Correct Response:

☒ Select your password reset security questions.

Update

Step 2: Login to *MyStudyAbroad* system

Security : Change Temporary Password

Before you can continue, you must change your temporary password to a permanent password. ×

You have logged in with a temporary password that is intended for use one time. You will now need to create a permanent password that you will use in the future when you login to this site.

The permanent password must:

- Be at least 8 characters
- Contain both upper and lower case letters
- Contain at least one number

Change Temporary Password

New Password:

(this is the password you would like to use for all future login attempts)

Re-enter New Password:

Change

☒ Create a permanent password.

Step 3: Create your profile

Profile : Required Information

There are some profile fields required by this site that you have not filled out. Please complete the required sections in the form below and click on the 'Update' button at the bottom of the page. **Please complete the below using only English characters.** ×

Please complete the required sections of this form and click on the 'Update' button at the bottom of the page in order to access this site.

Required Information

Preferred name**

☒ Input your preferred name.

Additional Information

* Not editable
** Required

Step 3: Create your profile

Required Addresses

Correspondence Address and Contact

Address:

City:

Province / State:

Zip Code (or Postal Code):

Country:

Select One: ▾

Phone:

Mobile:

☒ Provide your correspondence address and contact.

Step 3: Create your profile

Emergency contact

Address:

City:

Province / State:

Zip Code (or Postal Code):

Country:

Select One: ▾

Phone:

Mobile:

Addressee Name:

Addressee Relationship:

☒ Provide details of an emergency contact. This should be someone in your home country or in Hong Kong.

Step 4: Review and complete your profile

Your Home Page : [Applicant's Name] - Applicant Home Page

[Search Programs](#)

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [x](#) at the top menu bar.

To access your application:

Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound
Exchange Program

Deadline: DD-MM-YYYY

[Withdraw](#)

Itinerary:

Hong Kong, Hong Kong (Asia)

DD-MM-YYYY

DD-MM-YYYY

Profile

Image

[Applicant's Name]

[Institution Name]

[Email]

[View All](#)

☒ Click [Edit Profile](#) to review and complete the personal particulars in your profile.

[Edit Profile](#)

Here you will find the name of the program to which you are nominated.

Step 4: Review and complete your profile

[Applicant's Name]
[Gender]
[Age]
[Institution Name]
[Email]

✓ 4. Click [Information](#) to continue.

Profile Information Contact Info

Profile

First Name:

Last Name:

Email Address:

Alternative Email Address:

Date of Birth:

Gender:

Bio:

4000 characters left

ID Photo: No file chosen

✓ 1. Provide an alternative email address for better communication.

✓ 2. Upload a photo of you.

Password Change Security Questions: [Edit](#)

✓ 3. Click [Update](#) to save.

[Update](#)

Step 4: Review and complete your profile

[Applicant's Name]
[Gender]
[Age]
[Institution Name]
[Email]

3. Click [Contact Info](#) to continue.

[Profile](#) [Information](#) [Contact Info](#)

Information

Preferred name: **

1. Update your preferred name if necessary.

Student Number*

2. Click [Update](#) to save.

[Update](#)



* Not editable
** Required


Step 4: Review and complete your profile

[Applicant's Name]
[Gender]
[Age]
[Institution Name]
[Email]

Profile Information **Contact Info**

Contact Info

Address Type	Address	Actions
Correspondence Address and Contact		
Emergency contact		

☒ Click  for any necessary update on your correspondence address and contact or emergency contact. Click [Update](#) to save afterwards.

Step 5: Begin your application

Your Home Page : [Applicant's Name] - Applicant Home Page

[Search Programs](#)

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [X](#) at the top menu bar.

To access your application:

Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound
Exchange Program

Deadline: DD-MM-YYYY

[Withdraw](#)

Itinerary:

Hong Kong, Hong Kong (Asia)

DD-MM-YYYY

DD-MM-YYYY

✓ Click the program name to
begin your application.

Profile

Image

[Applicant's Name]

[Institution Name]

[Email]

[View All](#)[Edit Profile](#)

Step 5: Begin your application

HKUST MyStudyAbroad system : My Application (Application Stage)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to [the student guide available at the top menu bar.](#)

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

✓ 1. Pay attention to the application deadline.

Notes and Instructions

If you have questions, please feel free to contact:

✓ 2. Read the "Notes and Instructions" section here carefully. Contact for enquiry is also stated in this part.

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	<input type="checkbox"/>
(Incoming) Section C. Upload your official transcript	<input type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	<input type="checkbox"/>
(Incoming) Section F. Exchange duration	<input type="checkbox"/>
(Incoming) University housing application form	<input type="checkbox"/>

Signature Documents

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Title	Received
(Incoming) Application declaration	<input type="checkbox"/>

Step 6: Complete all requirements

HKUST MyStudyAbroad system : My Application (Application Stage)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information the student guide available at the top menu bar.

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Notes and Instructions

If you have questions, please feel free to contact:

...

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	<input type="checkbox"/>
(Incoming) Section C. Upload your official transcript	<input type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	<input type="checkbox"/>
(Incoming) Section F. Exchange duration	<input type="checkbox"/>
(Incoming) University housing application form	<input type="checkbox"/>

Signature Documents

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Title	Received
(Incoming) Application declaration	<input type="checkbox"/>

Itinerary

The following is the current itinerary for your program.

Hong Kong, Hong Kong (Asia)
Start Date: DD-MM-YYYY
End Date: DD-MM-YYYY

- Submit Application -

✓ 2. Complete and submit all sections under "Application Form". Your application could not be submitted if any is not completed.

✓ 1. Digitally sign all "Signature Documents". Your application could not be submitted if any is not signed.

About: “Save” and “Submit” buttons

In each section under “Application Form”:

(Incoming) Section A. Academic background:

(*) Indicates the question is required.

Home institution faculty (*)

Home institution department (*)

First major at home institution (*)

Second major

Year of study

Please select one

i In all sections under “Application Form”, you can click the **Save** button to save your answers as draft until you are ready to submit the section.

i When you are ready to submit this section, click the **Submit** button. Once this section is submitted, it will be locked and you cannot return to edit your answers.

You may enter information on this form and use the **Save** button to save your information until you are ready to submit it. **Please note that this Section is not considered complete and cannot be reviewed until you click the Submit button to finalize your responses.**

Save **Submit** Cancel

About: Definition of a “Complete” application

HKUST MyStudyAbroad system : My Application (Application Stage)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to [the student guide available at the top menu bar.](#)

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Notes and Instructions

If you have questions, please feel free to contact:

...

Application

i Once you submit a section, the relevant ‘Received’ box will be checked.

Section(s)



Section(s)	Received
(Incoming) Section A. Academic background	<input checked="" type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Travel document	<input checked="" type="checkbox"/>
(Incoming) Section D. Your travel document	<input checked="" type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A
(Incoming) Section F. Exchange document	<input type="checkbox"/>
(Incoming) Section G. Housing application form	<input type="checkbox"/>

i “N/A” indicates that you are not required to submit that section.

Signature Documents

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Title	Received
(Incoming) Application declaration	<input checked="" type="checkbox"/>

i Sections with the pencil symbol  allow modifications after submission (and before application deadline). The pencil symbol  will appear after your initial submission of the section.

About: Definition of a “Complete” application

HKUST MyStudyAbroad system : My Application (Application Stage)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to [the student guide](#) available at the top menu bar.

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Notes and Instructions

If you have questions, please feel free to contact:

...

✓ After signing all “*Signature Documents*” and completing all sections under “*Application Form*”, click [- Submit Application -](#) to submit your application. Your application could not be submitted if any is not completed. You must submit your entire application before application deadline.

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	✓
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Upload your official transcript	✓
(Incoming) Section D. Information about your travel document	✓✎
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A
(Incoming) Section F. Exchange duration	✓
(Incoming) University housing application form	✓

Signature Documents

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Title	Received
(Incoming) Application declaration	✓

Itinerary

The following is the current itinerary for your program.

Hong Kong, Hong Kong (Asia)

Start Date: DD-MM-YYYY

End Date: DD-MM-YYYY

[- Submit Application -](#)

About: Definition of a “Complete” application

HKUST MyStudyAbroad system : My Application (Application Stage)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to the student guide available at the top menu bar.

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Notes and Instructions

If you have questions, please feel free to contact:

.....

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input checked="" type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Upload your official transcript	<input checked="" type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input checked="" type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A
(Incoming) Section F. Exchange duration	<input checked="" type="checkbox"/>
(Incoming) University housing application form	<input checked="" type="checkbox"/>

Signature Documents

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Title	Received
(Incoming) Application declaration	<input checked="" type="checkbox"/>

Itinerary

The following is the current itinerary for your program.

Hong Kong, Hong Kong (Asia)

Start Date: DD-MM-YYYY

End Date: DD-MM-YYYY



This indicates that your application has been submitted.

Thank you for your application!

Application Complete:

Your application has all the required submissions for the current phase marked as received. You will be notified via email if there are changes to this application that require you to return to this page.

About: Definition of a “Complete” application

Your Home Page : [Applicant's Name] - Applicant Home Page

[Search Programs](#)

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [×](#) at the top menu bar.


To access your application:

Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound
Exchange Program 

(Complete Application)

[Withdraw](#)

Itinerary:

Hong Kong, Hong Kong (Asia)

DD-MM-YYYY

DD-MM-YYYY

Profile

Image

[Applicant's Name]

[Institution Name]

[Email]

[View All](#)

[Edit Profile](#)



After the application deadline, your application will be locked and you will not be able to access your application. If you wish to view your application after the deadline, you should print out all your submitted sections and documents by yourself.

Application Stage

Post-Decision Stage

Study Abroad Stage

Returnee Stage

About: Steps to withdraw your application

Your Home Page : [Applicant's Name] - Applicant Home Page

[Search Programs](#)

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [x](#) at the top menu bar.

To access your application:

Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound
Exchange Program

Deadline: DD-MM-YYYY

[Withdraw](#)

Itinerary:

Hong Kong, Hong Kong (Asia)

DD-MM-YYYY

DD-MM-YYYY

Profile

Image

[Applicant's Name]

[Institution Name]

[Email]

[View All](#)

[Edit Profile](#)

- ✓ If you wish to withdraw the application, click the [Withdraw](#) button. Once your application is withdrawn, you will not be able to re-submit an application to the same program in the same academic term. Once the admission decision reaches on your application, it cannot be withdrawn.

About: Steps to withdraw your application

Applications : Application Withdrawal / Offer Decline

Please give a reason for your application withdrawal in the form provided below. ✕

Please provide your reason for withdrawing your application or declining this offer.

☒ Provide your reason for withdrawing your application. You must complete this part in order to withdraw the application.

4000 characters left

Update Cancel

About: Steps to withdraw your application

Your Home Page : [Applicant's Name] - Applicant Home Page

[Search Programs](#)

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available at the top menu bar. ✕

To access your application:

Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound
Exchange Program

**Withdrawn: pre-decision
Itinerary:**
Hong Kong, Hong Kong (Asia)
DD-MM-YYYY
DD-MM-YYYY



Your application status will then be updated to "Withdrawn: pre-decision".

Profile

Image

[Applicant's Name]

[Institution Name]

[Email]

[View All](#)

[Edit Profile](#)

Post-Decision Stage

Step 1: View your admission decision

System notification email

MyStudyAbroad system will send you an email when admission decision is available. This is a sample of how the email looks like.

HKUST MyStudyAbroad - Application Activity

Dear Student:

This is a notification regarding your account in HKUST MyStudyAbroad system.

There is a status update for the program you applied for Application Cycle : [Term]
Please enter the system to view the status update and take the necessary actions, if required.

HKUST ITSC account users, login here: <https://cas.ust.hk/cas/login?service=https://mystudyabroad.ust.hk/>
General non-HKUST ITSC account login: <https://mystudyabroad.ust.hk/index.cfm?FuseAction=Security.Login>

Best regards,

HKUST MyStudyAbroad

This message was generated automatically. Do not reply to this message.

i The notification email will not state the specifics about the status of your application. You must log into the *MyStudyAbroad* system to view the admission decision.

Step 1: View your admission decision

Your Home Page : [Applicant's Name] - Applicant Home Page

[Search Programs](#)

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [at the top menu bar](#).

To access your application:

Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.



When the result of your application is available, this status will indicate "DECISION REACHED".

Applications

[Academic Term]

HKUST Undergraduate Inbound
Exchange Program

(Complete Application)

DECISION REACHED

Please click on the program to view
decision letter.

Program start date:
DD-MM-YYYY

✓ Click on the program name to view the decision letter which contains your admission decision.

Image

[Applicant's Name]

[Institution Name]

[Email]

[View All](#)


[Edit Profile](#)

Step 1: View your admission decision

With offer:

Applications : Decision Letter

Following is information regarding your application decision. x

 香港科技大學
THE HONG KONG
UNIVERSITY OF SCIENCE
AND TECHNOLOGY

香港九龍清水灣
Clear Water Bay, Kowloon, Hong Kong

Decision Letter

Dear Applicant,

Congratulations! The Hong Kong University of Science and Technology is pleased to offer you a place in the HKUST Undergraduate Inbound Exchange Program for [Term]. The program runs from DD-MM-YYYY to DD-MM-YYYY.

...

[Print](#) [Continue](#)

✓ If you are given an offer, click [Print](#) to print your decision letter for student visa application purpose. If you are not ready to print it now, you can return to this page any time.

Without offer:

Decision Letter

Following is information regarding your application decision. x

UNIVERSITY OF SCIENCE AND TECHNOLOGY | 香港九龍清水灣
Clear Water Bay, Kowloon, Hong Kong

Decision Letter

Thank you for your application for the HKUST Undergraduate Inbound Exchange Program for [Term]. We regret that we are unable to offer a place to you.

...

[Print](#) [Continue](#)

Step 1: View your admission decision

HKUST MyStudyAbroad system : My Application (Post-Decision)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to [the student guide available at the top menu bar](#).

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Learning Content

Click the following to view, read, and mark these learning content pages as having been read.

Title	Received
Welcome notes for HKUST inbound exchange students	<input type="checkbox"/>

Decision Letter

STATUS: Offered

[View Decision Letter](#)

☒ You can view and print your decision letter here any time.

Commitment to Participate

Your status: **Offered**

In order to participate in this program, you must indicate your commitment by clicking the Commit button below. To decline the offer, click the Decline button.

[Commit](#)

[Decline](#)

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input checked="" type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Upload your official transcript	<input checked="" type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input checked="" type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A
(Incoming) Section F. Exchange duration	<input checked="" type="checkbox"/>
(Incoming) University housing application form	<input checked="" type="checkbox"/>

Step 2: Accept/Decline offer

To accept offer:

HKUST MyStudyAbroad system : My Application (Post-Decision)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to [the student guide available at the top menu bar.](#)

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Learning Content

Click the following to view, read, and mark these learning content pages as having been read.

Title	Received
Welcome notes for HKUST inbound exchange students	<input type="checkbox"/>

Decision Letter

STATUS:	Offered
---------	---------

[View Decision Letter](#)

Commitment to Participate

Your status:

In order to participate in this program, you must indicate your commitment by clicking the Commit button below. To decline the offer, click the Decline button.

☒ Click to accept offer.

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input checked="" type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Upload your official transcript	<input checked="" type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input checked="" type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A
(Incoming) Section F. Exchange duration	<input checked="" type="checkbox"/>
(Incoming) University housing application form	<input checked="" type="checkbox"/>

Step 2: Accept/Decline offer

To accept offer:

Learning Content : Welcome notes for HKUST inbound exchange students

Welcome notes for HKUST inbound exchange students

✓ 1. Read the 'Welcome notes' which includes important instructions on the next steps.

✓ 2. Click [Print](#) to print a copy of this document for your future reference.

✓ 3. After reading the document, click [Mark as Read](#) to proceed.

[Print](#)[Mark as Read](#)

Step 2: Accept/Decline offer

To accept offer:

HKUST MyStudyAbroad system : My Application (Post-Decision)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to the student guide available at the top menu bar. ✕

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Learning Content

Click the following to view, read, and mark these learning content pages as having been read.

Title	Received
Welcome notes for HKUST inbound exchange students	<input checked="" type="checkbox"/>

Decision Letter

STATUS: Committed

[View Decision Letter](#)



"Committed" status will be logged.

Commitment to Participate

Your status: **Committed**

Thank you for giving your commitment to participate.

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input checked="" type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Upload your official transcript	<input checked="" type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input checked="" type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A

Step 2: Accept/Decline offer

To decline offer:

HKUST MyStudyAbroad system : My Application (Post-Decision)

Welcome to HKUST MyStudyAbroad system. Please follow the below instructions to complete your application. For information on using MyStudyAbroad system, please refer to [the student guide available at the top menu bar.](#)

[Applicant's Name]

Program:	HKUST Undergraduate Inbound Exchange Program
Term/Year:	[Academic Term]
HKUST Deadline:	DD-MM-YYYY
Program Dates:	DD-MM-YYYY - DD-MM-YYYY

Learning Content

Click the following to view, read, and mark these learning content pages as having been read.

Title	Received
Welcome notes for HKUST inbound exchange students	<input type="checkbox"/>

Decision Letter

STATUS:	Offered
---------	---------

[View Decision Letter](#)

Commitment to Participate

Your status: **Offered**

In order to participate in this program, you must indicate your commitment by clicking the Commit button below. To decline the offer, click the Decline button.

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input checked="" type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Upload your official transcript	<input checked="" type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input checked="" type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A
(Incoming) Section F. Exchange duration	<input checked="" type="checkbox"/>
(Incoming) University housing application form	<input checked="" type="checkbox"/>

☒ Click to decline offer.

Step 2: Accept/Decline offer

To decline offer:

Applications : Application Withdrawal / Offer Decline

Please give a reason for your application withdrawal in the form provided below. ×

Please provide your reason for withdrawing your application or declining this offer.

☒ Provide your reason for declining this offer.
You must complete this part in order to
withdraw the application.

4000 characters left

Update

Cancel

Step 2: Accept/Decline offer

To decline offer:

Your Home Page : [Applicant's Name] - Applicant Home Page

Search Programs

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [X](#) at the top menu bar.

To access your application:
Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound Exchange Program	(Complete Application) Withdrawn: declined Itinerary: Hong Kong, Hong Kong (Asia) DD-MM-YYYY DD-MM-YYYY
--	--

Profile

Image

[Applicant's Name]
 [Institution Name]
 [Email]

View All

Edit Profile



Your status will be updated to “Withdrawn: Declined” and you will not be allowed to reinstate your offer

Step 3: Complete post-decision requirements

[Applicant's Name]

Program:

HKUST Undergraduate Inbound Exchange Program

Term/Year:

[Academic Term]

HKUST Deadline:

DD-MM-YYYY

Program Dates:

DD-MM-YYYY - DD-MM-YYYY

Decision Letter

STATUS:

Committed

View Decision Letter

Commitment to Participate

Your status:

Committed

Thank you for giving your commitment to participate.

Notes and Instructions

If you have questions, please feel free to contact:

.

.

.

.

Learning Content

Click the following to view, read, and mark these learning content pages as having been read.

Title	Received
Welcome notes for HKUST inbound exchange students	<input checked="" type="checkbox"/>

Application Form

Section(s)	Received
(Incoming) Section A. Academic background	<input checked="" type="checkbox"/>
(Incoming) Section B. Past study record at HKUST	N/A
(Incoming) Section C. Upload your official transcript	<input checked="" type="checkbox"/>
(Incoming) Section D. Information about your travel document	<input checked="" type="checkbox"/>
(Incoming) Section E. Additional personal particulars for Mainland applicants	N/A
(Incoming) Section F. Exchange duration	<input checked="" type="checkbox"/>
(Incoming) University housing application form	<input checked="" type="checkbox"/>
(Incoming) Arrival information submission form	<input type="checkbox"/>
(Incoming) HKUST transcript request form	<input type="checkbox"/>
(Incoming) Mailing address for receiving student visa	<input type="checkbox"/>
(Incoming) Special educational needs disclosure form	<input type="checkbox"/>

Signature Documents

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Title	Received
(Incoming) Application declaration	<input checked="" type="checkbox"/>

Material Submissions

Click the following to view instructions and/or printable forms which require the physical submission of materials.

Title	Received
(Incoming) Statement of fees	<input type="checkbox"/>
(Incoming) Student visa application documents	<input type="checkbox"/>

☒ Check the 'Received' column. Complete all unchecked requirements including "Learning Content", "Application Form", "Signature Documents" and "Material Submissions".

i Requirements shaded in grey were submitted in the previous stage and do not require your attention.

Study Abroad Stage

Review emergency contact information

Review your emergency contact information before going abroad.

Your Home Page : [Applicant's Name] - Applicant Home Page

[Search Programs](#)

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [at the top menu bar](#).

To access your application:

Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound
Exchange Program

(Complete Application)

Committed

[View Decision Letter](#)

Program start date:

DD-MM-YYYY

Itinerary:

Hong Kong, Hong Kong (Asia)

DD-MM-YYYY

DD-MM-YYYY

Profile

Image

[Applicant's Name]

[Institution Name]

[Email]

[View All](#)

✓ Click

[Edit Profile](#)

[Edit Profile](#)

Review emergency contact information

[Applicant's Name]
[Gender]
[Age]
[Institution Name]
[Email]

☒ Click [Contact Info](#) to continue.

ProfileInformationContact Info

Profile

First Name:

Last Name:

Email Address:

Alternative Email Address:

Date of Birth:

Gender:

Bio:

4000 characters left

ID Photo:

Choose File

No file chosen

Password Change Security Questions:

[Edit](#)

Update

Review emergency contact information




[Applicant's Name]
[Gender]
[Age]
[Institution Name]
[Email]

Profile

Information

Contact Info

Contact Info

Address Type	Address	Actions
Correspondence Address and Contact		
Emergency contact		<div> <input checked="" type="checkbox"/> Click  for any necessary update on your emergency contact. Click  to save afterwards. </div>

Update

Returnee Stage

View your application records

Your complete application will be stored on **MyStudyAbroad** system.

If you have submitted multiple applications to HKUST before, all your application records will be shown on the your 'Applicant Home Page'.

Your Home Page : [Applicant's Name] - Applicant Home Page

Search Programs

This is your homepage and it provides you an overview of your application activity. For information on using MyStudyAbroad system, please refer to the student guide available [×](#) at the top menu bar.

To access your application:
Please click on the name of the program under the **Applications** section to complete or view the details of an application.

You will no longer be able to access the application after the Deadline.

Applications

[Academic Term]

HKUST Undergraduate Inbound Exchange Program	(Complete Application) Committed View Decision Letter Program start date: DD-MM-YYYY Itinerary: Hong Kong, Hong Kong (Asia) DD-MM-YYYY DD-MM-YYYY
--	---

Profile

Image

[Applicant's Name]
[Institution Name]
[Email]


View All

Edit Profile

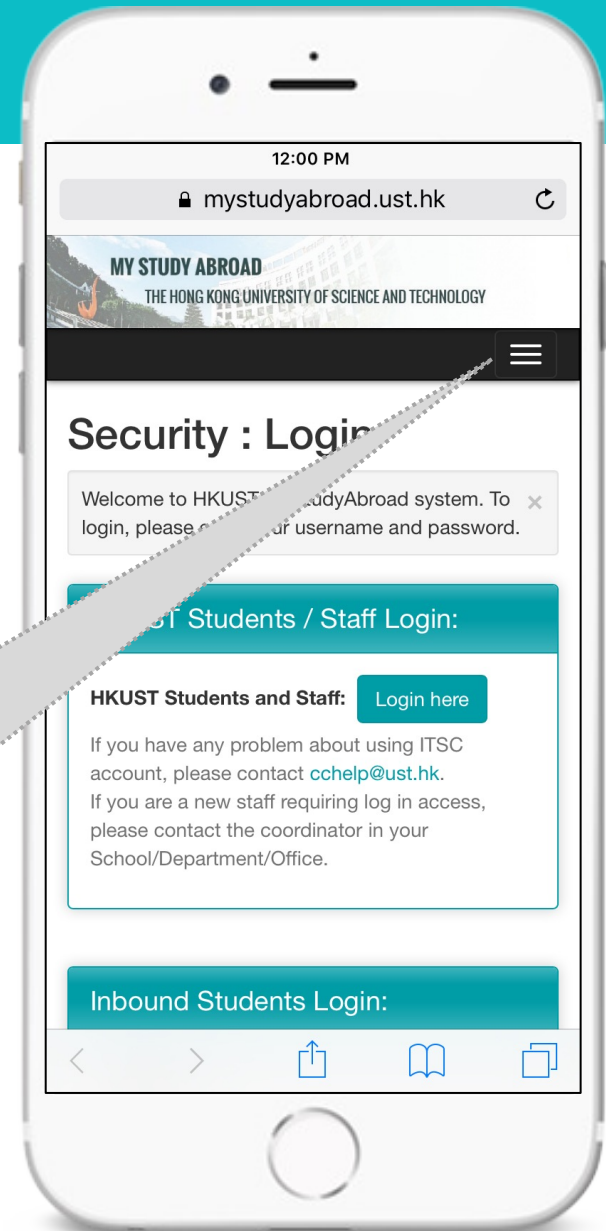
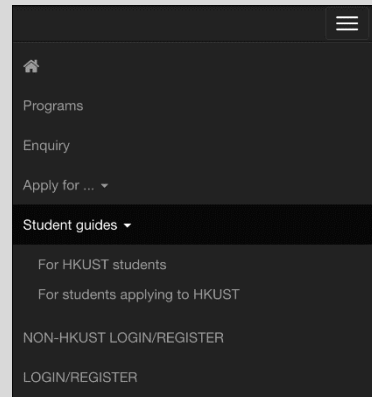
Notes for Mobile Version

If you access the **MyStudyAbroad** system from a smart phone or a tablet, the system will automatically detect the screen size and adjust accordingly to render a more user friendly view, collapsing menus and stacking panels.




Click  at the upper right corner for links directing you to:


- program searching page
- enquiry page
- application page for study abroad programs
- student guides
- login page for inbound exchange students and HKUST students

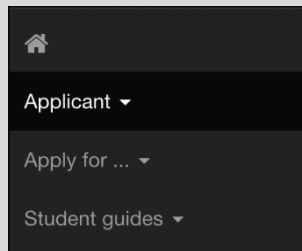



Notes for Mobile Version

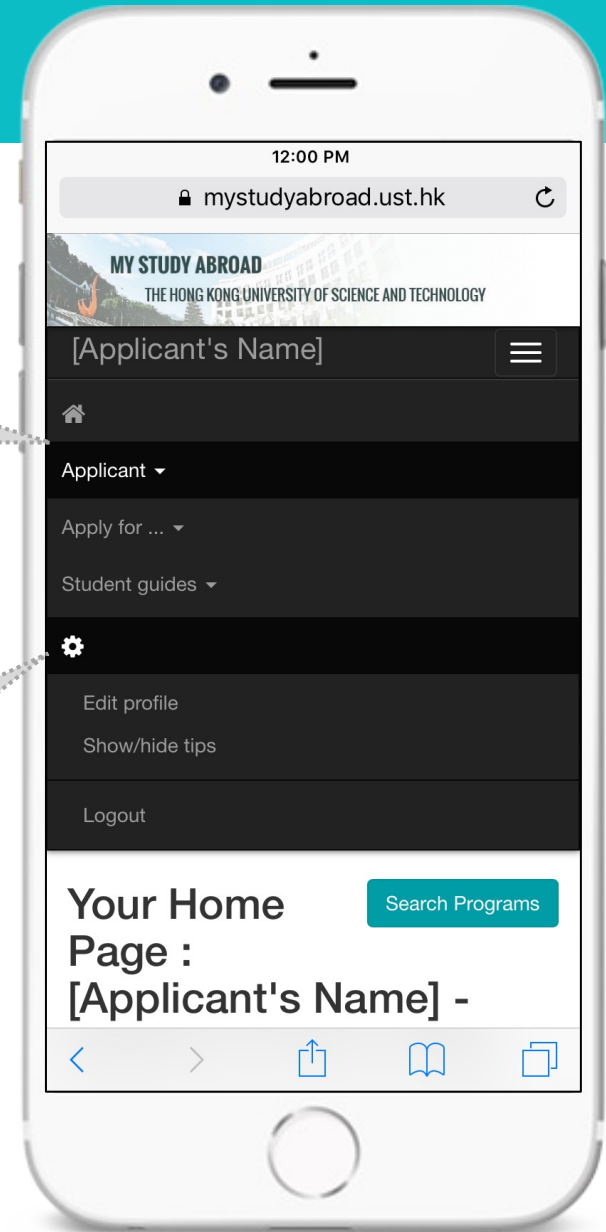
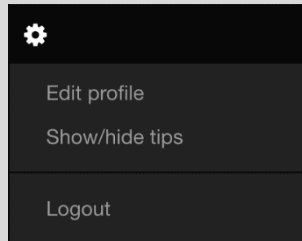


Click  to access your applicant home page.

Click  to expand submenus for more options.



Click  to access the edit profile page or logout of the system.



Notes for Mobile Version



Click on dropdown buttons to find more options available.

Profile ▾

Information

Contact Info

